



Craig Urban Renewal Authority Meeting
MINUTES
May 11, 2022

CURA Executive Director Shannon Scott brought the meeting to order at 6:07pm the Craig Urban Renewal Authority meeting on this 11th day of May 2022. In addition to Executive Director Scott, those present were Commissioners Ryan Hess, Chris Nichols, Paul James, Jesse Jackson, Sean Hovorka, Derek Duran, Tom Kleinschnitz, and Tony Bohrer. Staff present were City Attorney Heather Cannon, City Finance Director Katy Burns and Executive Assistant Melanie Kilpatrick. Joining via ZOOM were Commissioner Kirstie McPherson and Consulting Attorney Carolynne White. Commissioners Allen Weber and Jobeth Tupa were absent.

Executive Director Scott presented agenda item 2, election of Board Chair and Vice Chair which are both 1-year terms. Commissioner Hess was nominated for Board Chair by Commissioner Bohrer with a second by Commissioner Hovorka. Ayes: 8. Nays: 1. Motion carried.

Commissioner Bohrer was nominated for Board Vice Chair by Commissioner Hess with a second by Commissioner Kleinschnitz. Ayes: 8. Nays: 1. Motion carried.

Board Chair Hess presented agenda item 2A, approval of the minutes. Commissioner James moved with a second by Commissioner Hovorka to approve the minutes from the October 13, 2021 meeting. Ayes: 9. Nays: 0. Motion Carried.

Board Chair Hess introduced Consulting Attorney Carolynne White who facilitated agenda item 3, CURA orientation presentation and refresher for the group.

Carolynne transitioned into agenda item 4, discussion and approval of the 2022 CURA Budget. As a local government entity CURA is required to submit an annual budget to the State. Carolynne clarified that the budget revenue line item is an advance from the City of Craig since CURA is in its infancy phase. A motion to approve the 2022 CURA Budget with an edit to include 'advance from the City of Craig' verbiage was made by Commissioner Nichols with a second by Commissioner Hovorka. Ayes: 7. Nays: 2. Motion Carried.

Board Chair Hess moved on to agenda item 5, discussion and approval of a letter of resignation from the CURA Board from Moffat County Affiliated Junior College District representative Kirstie McPherson. Commission Jackson moved with a second from Commissioner Nichols to accept Commissioner McPherson's letter of resignation. Ayes: 9. Nays: 0. Motion Carried.

Board Chair Hess presented agenda item 6, discussion and approval of a conflict-of-interest letter from Commissioner/City Council member Sean Hovorka. Commissioner Hovorka is seeking to purchase commercial property in URA Plan Area #2 and subsequently will pursue a formal request for TIF support to the CURA Board. Consulting Attorney Carolynne White advised that no board action was required in relation to this disclosure.

Being no further business, Commissioner James moved with a second from Commissioner Horvorka to adjourn the meeting. Ayes: 8. Nays: 0. Meeting was adjourned at 6:56pm.